



# Short Sale Form

Primary Name:

Social Security Number

Co-applicant:

Property Address:

City:  State:  Zip Code:

Current Value of home: \$

1st Lien Holder Name:

Loan Number:

Phone Number:

Payoff Amount:

Mortgage Pay-off: \$

2nd Lien Holder Name:

Loan Number:

Phone Number:

Payoff Amount:

Mortgage Pay-off: \$

3rd Lien Holder Name:

Loan Number:

Phone Number:

Payoff Amount:

Mortgage Pay-off: \$

## Outstanding Liens

Property Taxes: \$  Water/Sewer: \$  Garbage: \$

# Short Sale Form, cont.

## Items Needed

<input type="checkbox"/> Authorization Form	Date Submitted	<input type="text"/>
<input type="checkbox"/> Hardship Letter	Date Submitted	<input type="text"/>
<input type="checkbox"/> 2 Year Tax Return	Date Submitted	<input type="text"/>
<input type="checkbox"/> 1 month of Paystubs	Date Submitted	<input type="text"/>
<input type="checkbox"/> 2 months Bank Statement	Date Submitted	<input type="text"/>
<input type="checkbox"/> Monthly Expense List	Date Submitted	<input type="text"/>
<input type="checkbox"/> Listing Agreement	Date Submitted	<input type="text"/>
<input type="checkbox"/> Sales Agreement	Date Submitted	<input type="text"/>
<input type="checkbox"/> Pre-approval Letter	Date Submitted	<input type="text"/>

Listing Agent Name:  Office Name:

List Price: \$  Contact Phone Number:

How long property on the market?  Current Market Value \$

E-mail address: \_\_\_\_\_

Selling Agent Name:  Office Name:

Contract Price: \$  Contact Phone Number:

E-mail address: \_\_\_\_\_

Title Company Name:  Contact Phone Number:

Contact Person:  Contact Fax Number:

E-mail address: \_\_\_\_\_